

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
August 21, 2017**

The South Middleton Board of School Directors met on August 21, 2017, in the District Office Board Room for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:20 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear

Mr. Michael Berk

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Thomas Merlie

Mr. Christopher Morgan - Absent

Mr. Randy Varner

Mr. Robert Winters

Mr. Scott Witwer -Absent

Administrative Staff

Mr. Bruce Deveney, Acting Superintendent

David Bitner, Asst. Prin. – YBMS - Absent

Janette Fulton, Dir. Spec. Ed.

Patrick Dieter, Athletic Dir.

Joel Hain, Prin. – BSHS

Trisha Reed, Principal – IFEC

Nicole Weber, Asst. Bus. Mgr.

Dr. Joseph Mancuso, Asst. Super.

David Boley, Principal – Rice

Mark Correll, Asst. Prin. – BSHS - Absent

Andrew Glantz, Dir. Buildings/Grounds

Chris Monasmith, Network Admin.

Kim Spisak, Asst. Prin. – Rice

Dr. Jesse White, Prin. – YBMS

Student Representatives

Elaina Clancy - Absent

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Timothy McHugh

INTRODUCTIONS AND RECOGNITION

The Honorable Susan K. Day, District Justice 09-303, presided over the swearing in of the crossing guards/school police for the 2017-2018 school year.

CITIZENS PARTICIPATION

Mrs. Yocum addressed the Board regarding a question about coaching positions, and whether or not SMSD has had a history of difficulty filling the vacant positions, and also whether or not it takes a long time for hiring purposes.

Mr. Cronin addressed the Board regarding two items:

-Noted that Mr. Geiger retired, and he wanted to commend him. He taught Mr. Cronin's children in 11th and 12th grade English. None of his children have had difficulties with writing.

-Noted that he was in favor of hiring a Superintendent that was qualified, committed to the District, and a resident. Commented on the costs associated with searching for a new superintendent and appointing an acting superintendent.

ACCEPTANCE OF MINUTES

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the minutes of the following meeting:

-August 7, 2017 – Planning/Regular Board Meeting

The motion passed unanimously.

FINANCIAL REPORT

Financial Reports

Mr. Winters made a motion, seconded by Mr. Bear, that the Board approves the financial reports as follows:

The Board approved payment of General Fund bills represented by checks #55470 to #55538 in the amount of \$477,682.65; payroll represented by PYRL0811 in the amount of \$546,114.13 represented in the attached summary.

The Board approved payment of Activity Fund bills represented by checks #15630 to #15632 in the amount of \$7,252.00 represented in the attached summary.

The Board approved payment of Construction Fund bills represented by checks #222 to #230 in the amount of \$946,299.99 represented in the attached summary.

The Board approved payment of procurement transactions for June 2017 in the amount of \$18,373.11 and July 2017 in the amount of \$21,880.82 represented in the attached summary.

The Board approved the June 2017 Treasurer Report.

The Board approved the July 2017 Treasurer Report.

The motion passed as follows:

**Mr. Steven Bear – Yes
Mr. Michael Berk - Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Yes
Mr. Thomas Merlie - Yes**

**Mr. Christopher Morgan - Absent
Mr. Randy Varner - Abstain
Mr. Robert Winters - Yes
Mr. Scott Witwer - Absent**

Yes – 6, No – 0, Absent – 2, Abstention - 1

REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES - None

NOTICES AND COMMUNICATIONS - None

TOPIC OF DISCUSSION – Mission One Educational Staffing

Representative, Holly Abunasser, from Mission One/Source4Teacher, provided the Board and the public with a review of the Mission One services and what the agency can offer for the District.

BOARD COMMITTEE REPORTS

Finance Committee – Mr. Berk

Mr. Berk reported that the Finance Committee meeting met earlier this evening and reviewed the following: municipal revenue services, success and challenges of the business office, audit preparation update, and future meeting dates.

Technology Committee Agenda – Mr. Bear

Mr. Bear reported that the Technology Committee met earlier this evening and reported that the committee reviewed and received an update on responsibilities/job duties within the department.

NEW BUSINESS

Mr. Merlie made a motion, seconded by Mr. Varner, to approve the agenda with the following two items added: motion to hire a long-term first grade teacher and motion to hire a long-term second teacher, as well as a typographical correction to the Acting Superintendent's contract. **The motion passed unanimously.**

Acting Superintendent

Mr. Winters made a motion, seconded by Mr. Bear, that the Board appoints Mr. Bruce M. Deveney as Acting Superintendent, at a per diem rate of \$575, effective August 21, 2017.

The motion passed as follows:

**Mr. Steven Bear – Yes
Mr. Michael Berk - Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Yes
Mr. Thomas Merlie - No**

**Mr. Christopher Morgan - Absent
Mr. Randy Varner - Yes
Mr. Robert Winters - Yes
Mr. Scott Witwer - Absent**

Yes – 6, No – 1, Absent – 2, Abstention - 0

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Mr. Winters made a motion, seconded by Mr. Bear, that the Board approves the following items in a block motion:

Student Representative to the Board - Nicholas J. O'Brien

The Board approved the appointment of Nicholas J. O'Brien as Student Representative to the Board for the 2017-2018 and 2018-2019 school years.

PSBA 2017 Delegate Assembly

The Board appointed Michael Berk and Robert Winters to represent South Middleton School District at the PSBA 2017 Delegate Assembly, scheduled for Friday, October 20, 2017 at 11:30 AM.

Boyer & Ritter -Fiscal Year-End - June 30, 2017 - Singe Audit

The Board approved the attached Boyer & Ritter proposal to provide auditing services for the year ending June 30, 2017.

NHS Contract for the 2017-2018 School Year

The Board approved the contract between SMSD and NHS to provide special education services for the 2017-2018 school year and 2018 ESY services.

Hewlett-Packard Financial Services Company - Lease Agreement

The Board approved the agreement between SMSD and the Hewlett-Packard Financial Services Company.

Apple Financial Services

The Board approved the agreement between SMSD and Apple Financial Services.

MH.IDD Agreement

The Board approved the annual letter of agreement for the 2017-2018 school year with the Cumberland-Perry Mental Health, Intellectual & Developmental Disabilities (MH.IDD) to provide CASSP Elementary School-Based program to children and families of the South Middleton School District. There is no cost to the district for the service.

Policies - First Reading

The Board approved First Reading of the following policies:

- Policy #229 - Student Fundraising
- Policy #246 - Student Wellness

Non-Public Title 1 Services

The Board authorized the Administration to enter into a contract with the Capital Area Intermediate Unit #15 to provide non-public Title I services for the 2017-2018 school year.

Personnel - Professional - Resignations

The Board accepted, with regret, the following professional resignations:

- Jennifer Barnett - Kindergarten at Rice, effective August 9, 2017
- Kelsey Markle - Special Education at IFES, effective August 6, 2017
- Lisa Kuhns - Fourth Grade at IFES, effective August 16, 2017
- Kathleen Fluman - Special Education Teacher, effective August 15, 2017

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Resignations - Extra Duty - Athletics

The Board accepted the resignation of Kelli Roberts from the position of JV Volleyball Coach, effective immediately.

Personnel - Retirement - Professional

The Board accepted, with regret, the resignation, for the purpose of retirement, of Michelle Hamilton, from the position of First Grade teacher at Rice Elementary School, effective August 15, 2017.

Personnel - Resignations - Classified

The Board accepted, with regret, the following classified personnel:

- Bonnie Bell, part-time office/cafeteria aide at IFES - Effective August 14, 2017
- Melissa Miller, District Office Secretary, effective date to be determined

Employment - Long-Term Professional Substitutes

The Board employed the following professional personnel:

1. Name: Debra D. Mowe,
Position: Long-Term Special Education Teacher - BSHS - Replacing Mandi Abernathy
Certification: Emergency Certified - Spec. Ed.
Starting Date: Approximately 9/15/17 through the end of the 2017-2018 school year
Salary: Bachelor's Step 1, \$45,161 - pro-rated
2. Name: Jessica M. Willhide,
Position - Long-Term Kindergarten Teacher - Rice - Replacing Brenna Larkin
Certification: Elementary
Starting Date: Beginning of the school year through January 2018
Salary: Bachelor's, Step 1, \$45161 - pro-rated

Personnel - Employment - Professionals

The Board approved the employment of the following professional staff:

1. Name: Lauren C. Bozart
Position: Social Studies - BSHS - Replacing Jennifer Chamberlin
Certification: Social Studies
Starting Date: Beginning of the 2017-2018 school year
Salary: Bachelor's, Step 4, \$45,740
2. Name: Nikki M. Flemmens
Position: 4th Grade - IFES - Replacing Stephanie Beverly
Starting Date: Beginning of the 2017-2018 school year
Certification: Elementary
Salary: Bachelor's, Step 3 - \$45,547
3. Name: Payge Emler
Position: Art Teacher - YBMS - Replacing Laurie Kitzmiller
Starting Date: Beginning of the 2017-2018 school year
Certification: Art
Salary: Bachelor's, Step 1 - \$45,161
4. Name: Kortney J. Showers
Position: Fourth Grade Teacher - IFES - Replacing Trisha Ceperich
Certification: Elementary
Starting Date: Beginning of the 2017-2018 school year
Salary: Bachelor's, Step 2 - \$45,354

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5. Name: Marli Stephens

Position: Math Teacher - BSHS - Replacing Karen Trubulski

Certification: Mathematics

Starting Date: Beginning of the 2017-2018 school year

Salary: Master's, Step 4 - \$48,690

6. Name: Amanda M. Wain

Position: Fourth Grade Teacher - IFES - Replacing Lisa Kuhns

Certification: Elementary

Starting Date: Beginning of the 2017-2018 school year

Salary: Bachelor's, Step 9 \$47,733

7. Name: Lauren M. Cross

Position: Kindergarten Teacher - Rice -Replacing Kirstin Firestine

Starting Date: Beginning of the 2017-2018 school year

Salary: Master's, Step 4 - \$48,690

8. Candice L. Delcamp

Position: Kindergarten Teacher - Rice (Replacing Jennifer Barnett)

Starting Date: Beginning of 2017-2018 school year

Certification: Elementary

Salary: Bachelor's, Step 4 - \$45,740

Starting Date: Beginning of the 2017-2018 school year

9. Name: Morgan P. Johnston

Position: Fourth Grade Teacher - IFES - Replacing Matt Flohr

Certification: Elementary

Starting Date: Beginning of the 2017-2018 school year

Salary: Bachelor's, Step 2 - \$45,354

10. Krista M. Lamanna

Position: Special Education Teacher - IFES - Replacing Kelsey Markle

Certification: Special Education

Starting Date: Beginning of the 2017-2018 school year

Salary: Bachelor's, Step 2 - \$45,354

11. Jennie R. Sheriff

Position: First Grade - Rice - Replacing Michelle Hamilton

Starting Date: Beginning of the 2017-2018 school year

Salary: Bachelor's, Step 1 - \$45,161

12. Elizabeth G. Alves

Position: Special Education - BSHS - Replacing Kathleen Fluman

Starting Date: Beginning of the 2017-2018 school year

Salary: Master's +15, Step 14 - \$55,356

13. Emily M. Mater

Position: French Teacher - YBMS - Replacing Denise Hall

Starting Date: Beginning of the 2017-2018 school year

Salary: Bachelor's, Step 3 - \$45,547

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Personnel - Employment - Crossing Guards/School Police

The Board approved the employment of the list of crossing guards/school police for the 2017-2018 school year.

Personnel - Employment - Extra Duty - Department Chair

The Board employed the following extra duty positions:

-Jenny Mellinger - Third Grade Team Leader (Replacing Matt Flohr) - \$2,573

Personnel - Employment - Extra Duty - Mentor Teachers

The Board employed the extra duty, mentor teachers for 2017-2018.

Personnel - Employment - Extra Duty - Co-Curricular

The Board employed the following extra duty, co-curricular position for the 2017-2018 school year: Rachel Roach - Assist. Marching Band Director - \$1,460

Personnel - Employment - Extra Duty - Athletics

The Board employed the following extra duty, athletic coach for the 2017-2018 school year: John Hollen - JV Volleyball Coach - \$1,752.00

Personnel - Employment - Classified

The Board approved the employment of the following classified employees:

Name: Rachel S. Strayer

Position: Purchasing/Accounts Payable - Replacing Lisa Degregorio

Starting Date: August 8, 2017

Salary: \$17.50/hr./251 days/yr./7.5 hrs./day

Name: Michelle L. Myers

Position: District Office Secretary - Replacing Melissa Miller

Starting Date: August 21, 2017

Salary: \$15.50/hr./251 days/yr./7.5 hrs./day

Personnel - Updated Job Description - Assistant Principal/Associate Director of Special Education

The Board approved the updated job description for the position of Assistant Principal/Associate Director of Special Education

Salary Adjustment

The Board approved a salary adjustment of an additional \$3,000 to the base salary for Kimberly Spisak, Assistant Principal/Associate Special Education Director, due to the change in job description.

Long-Term Substitute – First Grade Teacher

The Board approved the addition of a long-term substitute first grade teacher for the 2017-2018 school year.

Long-Term Substitute – Second Grade Teacher

The Board approved the addition of a long-term substitute second grade teacher for the 2017-2018 school year.

The motion passed unanimously.

Mr. Varner made a motion, seconded by Mr. Bear, that the Board approves the agreement between South Middleton School District and the Mission One Educational Staffing Services. The motion passed as follows:

Mr. Steven Bear – Yes
Mr. Michael Berk - Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Yes
Mr. Thomas Merlie - Abstain

Mr. Christopher Morgan - Absent
Mr. Randy Varner - Yes
Mr. Robert Winters - Yes
Mr. Scott Witwer - Absent

Yes – 6, No – 0, Absent – 2, Abstention – 1

CITIZENS PARTICIATION

Mrs. Yanity spoke about the SMSD agreement with the SMEA and urged the Board to settle a good contract. She also thanked the Board for conducting a superintendent search.

ANNOUNCEMENTS/INFORMATION ITEMS

-Internal transfer of classified staff

FOR THE RECORD

Mr. Berk announced that the Board met in Executive Session earlier prior to the regular board meeting for a personnel/labor relations matter.

ADJOURNMENT

Mr. Winters made a motion, seconded by Mr. Merlie to adjourn the meeting at 7:8 p.m. **The motion passed unanimously**

Respectfully Submitted,

Matthew Ulmer
Board Secretary